

CITT

CITIZENS' INDEPENDENT TRANSPORTATION TRUST

Compliance & Oversight Committee

Tuesday, January 10, 2006

Stephen P. Clark Center

111 N.W. 1st Street

10th Floor CITT Conference Room

4 p.m.

Summary of Minutes

MEMBERS PRESENT:

Harold Braynon, Jr., Chairman

Henry Lee Givens

ASSISTANT COUNTY ATTORNEY:

Maria Arista-Volsky

OTHERS PRESENT:

Nan A. Markowitz, Executive Director, OCITT

Maria E. Johnson, OCITT

Patrice Rosemond, OCITT

John Prats, OCITT

Nya Lake, OCITT

Lourdes Gomez, MDT

Patty David, OCITT

David Tinder, PWD

Ruby Adams, MDT

Betty Alexander, DBD

ROLL CALL

With a quorum present, Mr. Braynon called the meeting to order at 4:15 p.m.

APPROVAL OF AGENDA

Mr. Braynon requested approval of the agenda and Mr. Givens moved to approve and carried without dissent.

CITIZENS' COMMENTS

None

OLD BUSINESS

Mr. Givens explained to Mr. Braynon the issues and concerns he addressed as Chairman of the Compliance and Oversight Committee. Mr. Givens stated that he wants to know the composition of the boards of directors that are doing business with the County, specifically the ones utilizing Surtax funds. Ms. Arista-Volsky stated that if the County has been given the information, it is a public record and available to the Members. However, any information that goes beyond what the County has been provided cannot be taken into consideration when approving contracts. Ms. Markowitz committed that all contracts given to the CITT will have the information on the companies, if available. Ms. Arista-Volsky emphasized that the issue of race cannot be taken into account when awarding contracts. Mr. Braynon stated that

no one is requesting information to determine the eligibility of a contract. Ms. Betty Alexander, Division Director, Department Business Development, stated that in the County, a company that makes over \$5 million must have an Affirmative Action Plan on file. Ms. Arista-Volsky reviewed the memorandum sent by Bruce Libhaber, Assistant County Attorney, to the CITT regarding the Race, Ethnic and Gender Conscious Measures.

Mr. Givens stated that some Members of the CITT were not part of the campaign for the half-percent sales tax and are not familiar with the commitment made to the public by the Board of County Commissioners (BCC). Mr. Givens further stated that the CITT needs to fulfill that commitment. Mr. Braynon stated that a lot of small businesses do not know how to place a bid with the County. Ms. Alexander stated that the DBD has a community outreach program for small businesses but as a funding source, DBD is unable to use the local ordinance, because DBD is anticipating getting matching funds from the federal government that will not allow the use the local ordinance. Mr. Braynon inquired if there is any federal funding for the MIC project. Ms. Alexander stated that there is none. Ms. Markowitz stated that the CITT could draft a resolution encouraging county departments to expand and enhance dissemination of information on County contracting opportunities to small businesses and commit CITT to partner with these departments in conducting outreach. Mr. Givens suggested a chart be created that reflects minority participation in the PTP. He would like the chart to begin from the current date and indicate the month, the year, the contract, minority participation, and detail of the minority participation (gender and ethnicity). Ms. Alexander informed Mr. Given that the minority participation information would not be available; the information would only indicate what type of small business the company is. Mr. Braynon suggested that the CITT come up with a plan to get more small businesses eligible to apply with the County. Ms. Markowitz recommended that the DBD give a presentation on there outreach program for small businesses. Mr. Givens suggested partnering with different organizations to inform the community of the different things the County offers for small businesses. Ms. Ruby Hemingway-Adams, Assistant Director, Customer Development, MDT, stated that MDT offers classes for small business owners. Ms. Markowitz asked how small business owners find out about the classes. Ms. Hemingway-Adams replied that MDT needs to work on getting the information out to the small business owners. Ms. Markowitz stated that she would produce a report informing the CITT what the different departments in the County are doing for the small business community. Mr. Givens stated that these issues need to be discussed at all the CITT meetings. Ms. Markowitz informed Mr. Givens that whatever he requested be put on the agenda, she would add it to the agenda.

NEW BUSINESS

None

ANNOUNCEMENTS

Next Compliance and Oversight Committee meeting is TBA.

ADJOUENMENT

There being no further business of the Compliance and Oversight Committee, the meeting was adjourned at 5:13 p.m.